

# FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571  
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614  
[www.fishhawkcdd4.org](http://www.fishhawkcdd4.org)

**Board of Supervisors  
FishHawk Community  
Development District IV**

February 22, 2023

## AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, March 2, 2023 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of Board of Supervisors' Continued/Special Meeting held on January 30, 2023 ..... Tab 1
  - B. Ratification of Operations & Maintenance Expenditures for December 2022..... Tab 2
- 4. STAFF REPORTS**
  - A. Landscape Inspection Services Report..... Tab 3
  - B. Landscape Report
  - C. Irrigation Report ..... Tab 4
  - D. Aquatic Services Report..... Tab 5
  - E. District Counsel
  - F. District Engineer
    - i. Inspection of Encore Pond ..... Tab 6
  - G. HOA Property Manager
  - H. District Manager ..... Tab 7
- 5. BUSINESS ITEMS**
  - A. Ratification of Certificate of Completion for Series 2013 Project Bonds..... Tab 8
  - B. Consideration of Grau Audit Engagement Letter..... Tab 9
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

*Debby Wallace*

Debby Wallace  
Regional District Manager

## **Tab 1**

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV**

The continued/special meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Monday, January 30, 2023 at 10:00a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	<b>Board Supervisor, Chairman</b>
Daniel Rothrock	<b>Board Supervisor, Vice-Chairman</b>
Brian Steever	<b>Board Supervisor, Assistant Secretary</b>
Jeffrey Stewart	<b>Board Supervisor, Assistant Secretary</b>
Esther Wisdom	<b>Board Supervisor, Assistant Secretary</b>
	<b>(via conf. call)</b>

Also present were:

Debby Wallace	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Erin McCormick	<b>District Counsel; Erin McCormick Law</b>
Kayla Connell	<b>Manager, District Fin. Services, Rizzetta &amp; Co.</b>
Sete Sare	<b>Representative, MBS Capital Markets, (via conf. call)</b>
Misty Taylor	<b>Bond Counsel, Bryant Miller Olive, P.A.</b>
Sarah Warren	<b>Bond Counsel, Bryant Miller Olive, P.A. (via conf. call)</b>
Patti Picciano	<b>HOA Property Manager</b>

Audience	<b>Present</b>
----------	----------------

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Ms. Wallace called the meeting to order and read roll call, confirming a quorum. The meeting was duly advertised and per Florida Statutes.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

An audience member addressed the Board regarding the Encore Pond. The Board directed the District Engineer to inspect the pond.

**THIRD ORDER OF BUSINESS**

**Summary of Bond Refinancing by MBS  
Capital Markets**

Ms. Wallace distributed the summary under separate cover to the Board. Ms. Sara reviewed for the Board.

**FOURTH ORDER OF BUSINESS**

**Presentation of Supplemental Special  
Assessment Allocation Report, Special  
Assessments Refunding Bonds, Series  
2023**

Ms. Connell presented to the Board.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-03;  
Bond Delegation**

Ms. Taylor reviewed Resolution 2023-03; Bond Delegation, for the Board.

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved Resolution 2023-03; Bond Delegation, for the FishHawk Community Development District IV.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-04;  
Setting forth the Specific Terms of the  
District's Special Assessment  
Refunding Bonds, Series 2023  
Confirming and Adopting the Special  
Assessment Refunding Bonds, Series  
2023, Confirming, Allocating and  
Authorization the Collection of Special  
Assessments Securing the Series 2023  
Refunding Bonds**

Ms. McCormick reviewed Resolution 2023-04; for the Board.

On a Motion by Mr. Stewart, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved Resolution 2023-04 Setting forth the Specific Terms of the District's Special Assessment Refunding Bonds, Series 2023 Confirming and Adopting the Special Assessment Refunding Bonds, Series 2023, Confirming, Allocating and Authorization the Collection of Special Assessments Securing the Series 2023 Refunding Bonds, for the FishHawk Community Development District IV.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Notice of Imposition  
of Special Assessments and  
Government Lien of Record**

Ms. McCormick reviewed the Notice of Imposition of Special Assessments and Government Lien of Record for the Board.

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors approved the Notice of Imposition of Special Assessments and Government Lien of Record, for the FishHawk Community Development District IV.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Any Other  
Documents or Matters Related to  
Series 2023 Refunding Bonds**

There were no additional documents.

**NINTH ORDER OF BUSINESS**

**Consideration of Minutes of Board of  
Supervisors' Regular Meeting Held  
January 5, 2023**

Ms. Wallace presented the minutes of the Board of Supervisors' meeting January 5, 2023 to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on January 5, 2023, as presented, for the FishHawk Community Development District IV.

**TENTH ORDER OF BUSINESS**

**Ratification of Operations &  
Maintenance Expenditures for  
November 2022**

Ms. Wallace presented the November 2022 Operation & Maintenance Expenditures to the Board.

On a Motion by Mr. Stewart, seconded by Ms. Kennington, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for November 2022 (\$76,501.46) for the FishHawk Community Development District IV.

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Field Services Report**

The Board reviewed the Field Inspection Report. Mr. John Toborg will check to determine if items #36, #39, #40 and #41 are HOA or CDD.

**B. Landscape Report**

i. Consideration of Landscape Addendum #20

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved BrightView Addendum #20, subject to all plants to be planted after March 1, 2023, and Mr. John Toborg to confirm that planning soil is required, for the FishHawk Community Development District IV.

ii. Response to County Letter

The Board directed District Engineer to review and provide an opinion.

**C. Irrigation Services Report**

The Board reviewed the irrigation report.

**D. Aquatic Services Report**

The Board reviewed the aquatic report.

**E. District Counsel**

No report.

**F. District Engineer**

i. Resignation of JMT

On a Motion by Mr. Rothrock, seconded by Mr. Steever, with all in favor, the Board of Supervisors accepted JMT's letter of resignation for engineering services, for the FishHawk Community Development District IV.

ii. Consideration of BDI Proposal

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved BDI Engineering agreement subject to changing date on Labor Rates table to September 30, 2023, for the FishHawk Community Development District IV.

Ms. McCormick will revise and provide an amended version for signature.

On a Motion by Mr. Stewart, seconded by Mr. Steever, with all in favor, the Board of Supervisors authorized Staff to work with District Engineer on S2013 Certificate of Completion, send to the Trustee, and authorized the Chairman to sign any documents, for the FishHawk Community Development District IV.

**G. HOA Property Manager**

No report.

**H. District Manager**

The next CDD meeting on February 2, 2023 will be cancelled.

The next CDD meeting will be held March 2, 2023 at 10:00 a.m.

**TWELFTH ORDER OF BUSINESS**

**Supervisor Comments**

There were no supervisor comments.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors adjourned the meeting at 11:03 a.m. for the FishHawk Community Development District IV.

\_\_\_\_\_  
Assistant Secretary

\_\_\_\_\_  
Chair / Vice Chair

## Tab 2



# FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT



DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

## **Operation and Maintenance Expenditures December 2022 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2022 through December 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$85,779.38**

Approval of Expenditures:

---

\_\_\_\_Chairperson

\_\_\_\_Vice Chairperson

\_\_\_\_Assistant Secretary

## Fishhawk IV Community Development District

### Paid Operation & Maintenance Expenditures

December 1, 2022 Through December 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
BCI Entities, LLC	100077	221260	Irrigation Maintenance 12/22	\$ 6,150.00
BCI Entities, LLC	100089	222117	Irrigation Maintenance 08/22	\$ 5,180.00
BCI Entities, LLC	100071	222291	Irrigation Repairs 11/22	\$ 1,165.00
Brian T Steever	100078	BS113022	Board of Supervisors 11/30/2022	\$ 200.00
Brian T Steever	100078	BS120122	Board of Supervisors 12/01/2022	\$ 200.00
BrightView Landscape Service	100090	8135888	Monthly Landscape Maintenance 11/22	\$ 18,560.83
BrightView Landscape Service	100079	8204443	Limb Removal 12/22	\$ 2,200.00
Daniel Gray Rothrock	100080	DR113022	Board of Supervisors 11/30/2022	\$ 200.00
Daniel Gray Rothrock	100080	DR120122	Board of Supervisors 12/01/2022	\$ 200.00
Dayna J. Kennington	100081	DK113022	Board of Supervisors 11/30/2022	\$ 200.00
Dayna J. Kennington	100081	DK120122	Board of Supervisors 12/01/2022	\$ 200.00
Esther Wisdom	100082	EW113022	Board of Supervisors 11/30/2022	\$ 200.00
Esther Wisdom	100082	EW120122	Board of Supervisors 12/01/2022	\$ 200.00
Fourqurean Well Drilling LLC	100073	1164	Well Service 11/22	\$ 400.00

## Fishhawk IV Community Development District

### Paid Operation & Maintenance Expenditures

December 1, 2022 Through December 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
Fourquarean Well Drilling LLC	100083	1170	Well Service 12/22	\$ 3,467.52
Illuminations Holiday Lighting,	100084	681222	Remaining Balance 12/22	\$ 2,925.00
Jayman Enterprises, LLC	100074	2277	Remove Broken Bucket Swing 11/22	\$ 125.00
Jeffrey Stewart	100085	JS113022	Board of Supervisors 11/30/2022	\$ 200.00
Jeffrey Stewart	100085	JS120122	Board of Supervisors 12/01/2022	\$ 200.00
Joseph Crater	100075	Crater 120122	Deposit Refund 12/22	\$ 2,500.00
OnSight Industries LLC	100088	066-22-330295D	Sign Repair 12/22	\$ 494.90
Poop 911	100086	6278221	11 Doggie Stations 11/22	\$ 702.00
Rizzetta & Company, Inc.	100072	INV0000073292	District Management Services 12/22	\$ 4,674.67
TECO	100087	211009775761 1/2	13773 FishHawk Blvd 11/22	\$ 33.16
TECO	100087	211009776033 1/2	5601 Balcony Bridge Place 11/22	\$ 171.31
TECO	100092	211017320014 1/2	Village Center Dr PH2 11/22	\$ 10,999.06
TECO	100091	321000017145 1/2	Electric Summary 11/22	\$ 23,663.43
Times Publishing Company	100076	0000258435 11/23/22	Legal Advertising 11/22	\$ <u>367.50</u>

## Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2022 Through December 31, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Amount</u>
<b>TOTAL</b>				<b><u>\$ 85,779.38</u></b>